

# Insurance Product Information Document

Haven Insurance Company Limited (Haven Insurance) is established in Gibraltar (registration number 85914) and authorised by the Gibraltar Financial Services Commission.

## Product: Motor Trade

Full Terms and Conditions of the policy can be found in the policy booklet on our website [www.haven.gi](http://www.haven.gi), these documents should be read in conjunction with your policy schedule, endorsements, and certificate.

This is a summary of what you can expect from your Motor Trade Insurance Policy underwritten by Haven Insurance, should you proceed to purchase the policy.

### What is this type of Insurance?

This is a commercial contract providing an insurance policy for road risks relating to your motor trade business. This policy satisfies the requirements of the Road Traffic Act. Please refer to your policy schedule for the cover level you selected.



#### What is insured?

##### Comprehensive cover

- ✓ Medical expenses for the insured driver and passengers up to £100 each when injured in an incident (subject to a maximum of £400 per incident).
- ✓ Movement of vehicles not insured under the policy, if they are impeding the legitimate passage of an insured vehicle or an emergency service vehicle subject to the terms of the policy.
- ✓ Claims by third parties if we determine you are at fault for the incident. This includes cover to third party vehicles or property (up to a maximum of £20 million) as well as compensation for death or injury (unlimited).
- ✓ Loss or damage to customer vehicles when in your custody and where requested, demonstration cover is in place.
- ✓ Loss or damage to your vehicles after an incident.
- ✓ Loss of or damage to your vehicles caused by fire, lightning, explosion, theft and attempted theft.
- ✓ Vehicle accessories up to a total value of £250.

##### Third party, fire and theft cover

- ✓ Movement of vehicles not insured under the policy, if they are impeding the legitimate passage of an insured vehicle or an emergency service vehicle subject to the terms of the policy.
- ✓ Claims by third parties if we determine you are at fault for the incident. This includes cover to third party vehicles or property (up to a maximum of £20 million) as well as compensation for death or injury (unlimited).
- ✓ Loss or damage to customer vehicles when in your custody and where requested, demonstration cover is in place.
- ✓ Medical expenses for passengers up to £100 each when injured in an incident (subject to a maximum of £400 per incident).
- ✓ Loss of or damage to your vehicles caused by fire, lightning, explosion, theft or attempted theft.
- ✓ Loss or damage to vehicle accessories caused by fire, lightning, explosion, theft, or attempted theft whilst in your vehicle, up to a total value of £250.

##### Third party only cover

- ✓ Movement of vehicles not insured under the policy, if they are impeding the legitimate passage of an insured vehicle or an emergency service vehicle subject to the terms of the policy.
- ✓ Claims by third parties if we determine you are at fault for the incident. This includes cover to third party vehicles or property (up to a maximum of £20 million) as well as compensation for death or injury (unlimited).
- ✓ Medical expenses for passengers up to £100 each when injured in an incident (subject to a maximum of £400 per incident).



#### What is not insured?

##### Exclusions applicable to all cover levels

- ✗ Loss of use, wear and tear, mechanical or electrical breakdown of insured vehicles.
- ✗ Vehicles that are not owned by you unless they are covered under the policy terms.
- ✗ Vehicles/trade plates not added to the Motor Insurers Database (MID) within 24 hours of purchase or if the vehicle is not owned by you but is in your possession for more than 14 days.
- ✗ Using vehicles outside the terms of your driving licence.
- ✗ Using your vehicles outside countries which are members of the European Union or countries that have satisfied the EC Directive 2009/103/EC on Insurance of Civil liabilities arising from the use of Motor Vehicles (No 72/166/EEC).
- ✗ Anyone using your vehicles who is not a permitted driver.
- ✗ Using vehicles for a purpose not specified in the certificate or schedule.
- ✗ Driving under the influence of alcohol or drugs.
- ✗ Damage to your vehicles caused by using the wrong fuel or lubricants.
- ✗ Any vehicle used for hire and reward.
- ✗ Carrying loads greater than the maximum capacity of the vehicle.
- ✗ Incidents arising from loading or unloading your vehicles.
- ✗ Policy excesses.
- ✗ The release of any seized vehicle by any government authority which is not your property or in your custody or control at the time of the seizure.
- ✗ Motorcycles (unless otherwise stated in the schedule).
- ✗ Defective workmanship or damage caused when working on an insured vehicle.
- ✗ Customer vehicles being driven for social, domestic or pleasure use or outside business hours.
- ✗ Any liability covered under another policy.
- ✗ Loss or damage to any vehicle on or within a 100 metre radius of the trade premises you operate from, unless you have selected trade premises cover.
- ✗ Trailers or vehicles in transit.
- ✗ Vehicles owned by the director's relatives or employees.

##### Exclusions applicable to comprehensive and third party, fire and theft cover

- ✗ Theft of your vehicles if stolen by deception, for example someone posing as a buyer.
- ✗ Theft of your vehicles if your keys have been left in or on your vehicle.
- ✗ Value Added Tax (VAT) on the cost of repairs, replacement goods or any monetary settlement made by us if you are VAT registered and entitled to recover VAT.

### Exclusions applicable to third party, fire and theft cover

- ✘ Accidental damage to insured vehicles.

### Exclusions applicable to third party only cover

- ✘ Loss of or damage of any kind to any vehicles insured under this policy.



## Are there any restrictions on cover?

- ! You are covered for the class of use stated on your certificate and schedule only.
- ! If we deem your vehicle a total loss, the amount offered will be based on the Glass's guide mid-book value, with adjustments made for the vehicle condition.
- ! Test driving or accompanied demonstration is only covered if stated in your policy schedule.
- ! Windscreen cover is only included if stated your policy schedule.
- ! You must ensure you have a valid Green Card (International Motor Insurance Card) covering the specified vehicle before travelling abroad.
- ! If you are towing whilst travelling abroad, you must have a separate Green Card covering the trailer you are towing. The trailer is not covered when disconnected from the specified vehicle.



## Where am I covered?

### Comprehensive and third party, fire and theft cover

- ✓ If you have selected comprehensive or third party, fire and theft cover for your vehicles, you have the selected cover for your vehicles within Great Britain, Northern Ireland, Isle of Man and the Channel Islands.
- ✓ Provided you have a valid Green Card covering the specified vehicle, you can also use your vehicles abroad with the minimum cover required by law within the European Union or countries that have satisfied the EC Directive 2009/103/EC. Subject to an additional premium you may be able to use your specified vehicle abroad with the same level of cover you have in the UK for up to 28 days. You will only be covered for social, domestic and pleasure use while abroad.

### Third party only cover

- ✓ You have third party cover for your vehicles within Great Britain, Northern Ireland, Isle of Man and the Channel Islands.
- ✓ Provided you have a valid Green Card covering the specified vehicle, you can also use your vehicles abroad with the minimum cover required by law within the European Union or countries that have satisfied the EC Directive 2009/103/EC. You will only be covered for social, domestic and pleasure use while abroad.



## What are my obligations?

### Before cover starts

- Disclose all facts accurately and in full.
- Let us know if you have any medical conditions disclosable to the DVLA.
- Ensure the cover offered is right for you and take note of any significant or unusual policy conditions or exclusions.

### Once you have purchased the policy

- Check your certificate and schedule are correct, paying particular attention to the vehicle registration numbers, the class of use and the drivers listed as insured.
- Provide a copy of your driving licence or your licence summary check code and any other documents requested to validate your policy.

### During the policy

- Let us know if you make any changes that may affect the policy, this may include your name, address or occupation, the class of use you require, a change in your business description or a change in employees, the vehicles insured or any modifications made to insured vehicles.
- Take reasonable steps to protect your vehicles and ensure they are kept in a roadworthy condition with an up to date MOT and valid vehicle tax.
- Update the Motor Insurance Database (MID) with any permanently owned vehicles and those for sale. This must be done within 24

hours of purchase or sale.

- Customer vehicles in your possession for longer than 14 days need to be disclosed to your insurance broker.
- You must remove vehicles from MID within 24 hours once no longer in your possession.
- Let us know if there is a change in the number of vehicles you are likely to trade in or handle over the course of the year and confirm if you require the same level of cover.
- Notify us if you are travelling abroad at least 48 hours prior to travelling and pay any additional premium applicable.

#### **In the event of a claim**

- Never admit liability at the scene.
- Once you are in a safe position, exchange contact details with everyone involved including witnesses, and take note of vehicle registration numbers involved.
- If safe to do so, take pictures of the vehicles, registration numbers and any passengers, as well as the incident scene.
- If any party is injured, call the emergency services.
- Notify the claims department within 24 hours of the incident to avoid incurring a late reporting excess.
- Provide MOT certificates and V5 registration documents in relation to customer vehicles.
- Report theft, attempted theft or malicious damage to an insured vehicle to the police and obtain and provide us with the crime reference number.



### **When and how do I pay?**

The premium can be paid in full by cash, credit or debit card as a one off payment. Your insurance broker may be able to offer you a payment plan by monthly direct debit.



### **When does my policy start and end?**

Please refer to your most recent policy certificate for the policy start and end date.



### **How do I cancel the contract?**

You can cancel the policy at any time by contacting your insurance broker. Cancellation may be subject to broker administration fees.

If no claims have been made on the policy (by you or a third party) and there are no open claims at the point of cancellation, you will receive a refund for the remaining days of cover less any broker administration fees.

If a claim has been made by you or a third party:

- If the claim has been settled and we determine you were at fault or partially at fault for the incident, we will retain what you have paid so far, and the remainder of the full annual premium will be due.
- If the claim has been settled as 'notification only' or we determine you were not at fault for the incident, you will receive a refund for the remaining days of cover, less any broker administration fees.